

## **AGM Proposals and Apologies.**

### **How to register your vote at the 2018 AGM to be held on the 28<sup>th</sup> September**

It is important that the AGM is quorate so please try to attend the meeting if you can. It will be good to meet you and you will be very welcome. It is planned that there will be a buffet lunch and drinks will be available from the bar.

However, if you are unable to attend, you can still submit proposals for consideration at this year's AGM and vote on any proposals.

### **How to make proposals for this year's AGM**

Our current constitution enables any proposals given to the Secretary at least seven days in advance of the meeting to be discussed.

If you have a proposal that you wish to be considered this year please email it to the Chair at [canaltraders@outlook.com](mailto:canaltraders@outlook.com) by the 21<sup>st</sup> September 2018. The Chair will endeavour to make sure any proposals received are circulated to members in the remaining 7 days before the meeting.

### **How to vote if you can't attend the AGM**

The constitution states that members who send their apologies a minimum of one week prior to the meeting shall be allowed to vote on any expected issues in the agenda. Votes shall be sent out 24 hours before the meeting and be returned at the latest of one hour before the meeting.

So if you can't make it, please give your apologies to the Chair as soon as possible or by the 21<sup>st</sup> September 2018 at the latest, using [canaltraders@outlook.com](mailto:canaltraders@outlook.com) . The Chair will send out an email requesting your votes on the various proposals on the 27<sup>th</sup> September 2018 and these must be returned by 11.00 am 28th September using [canaltraders@outlook.com](mailto:canaltraders@outlook.com)